



Community School for Creative Education

Board of Trustees Meeting Minutes

Wednesday, January 29, 2014-6:00 PM

1. Call to Order and Verse

6:00 PM¹

Board Members

	Present	Absent
John Lundell, Chair	x	
David Castillo, Vice Chair		x
Michele Meyer	x	
Suzanne Larsen	x	
Jorge Ruiz de Velasco		x
Andrew Peters		x
Peter Hanley, Emeritus Vice Chair	x	
Alba Hernandez	x	
Andrea Kent	x	
<u>Staff</u>		
Ida Oberman	x	
Becky Westbrook	x	

2. Public Comments

No public comments

3. Agenda Approval

Ms. Meyer moved to approve the agenda
Ms. Hernandez seconded.

Motion carried unanimously 6:0

4. Consent Agenda

- Approval of Meeting Minutes: December 18, 2013
- Approval of Check Register: November 2013; December 2013

Ms. Meyer moved to approve Consent Agenda
Ms. Kent seconded.

Motion carried unanimously 6:0

5. Discussion & Action Items

- Principal's Report (Westbrook)
Principal Westbrook reported on:
 - 2 suspensions.
 - Planned Launch of Parent Group—Parent Governance Model following tested model used at UNITY Council's De Colores and brought by former De Colores parents and supported by Ms. Hernandez, Board member and De Colores Family Coordinator
 - Focus in Professional Development on Waldorf-inspired Standards-based curriculum and understanding Waldorf

¹ Please note that all times listed herein are estimates and not to be construed as the actual time for each Agenda item.

- Focus in Grade Level Professional Learning Community Teams (weekly meetings with Principal) on student-by-student reading gains and audit of who needed extra services
 - Staff attended Alliance of Public Waldorf Education conference
- b. Fall/Winter 2013 Reading Data & ELA and Math ASPIRE Benchmark Data
- Board reviewed Reading Data. The steep gains in Grade 5 were noted. Board reflected how it could support school-wide strengthening of high quality instruction.
- c. Revised MPO s
- Dr. Oberman reported on:
- Where we are now in process to July 1 2014 LCAP submission
 - Revised MPOs
 - School Goal by Title 1 Plan: Our goal is 80% proficient
 - At present: 40% proficient
 - Assessment Scaffold to bridge to 2016 when CCSS Assessments (anticipated):
 - i. Fontas and Pinelle Reading Data
 - ii. MAP
 - iii. ASPIRE Benchmarks
 & Ongoing teacher designed formative assessments to bridge from assessment window to assessment window.
 - Focus now: LCAP as opportunity not challenge.
 - Next steps: Understanding key commitments of charter & building plan and time table for implementation
- Board considered:
- Are teachers doing instructional rounds to high performing colleagues
 - Did school consider “appreciative inquiry.”
- d. Budget Report (CSMC VP Denniston)
- Mr. Denniston offered overview of budget and drew attention to
- Cash flow
 - High percent of budget relies on mental health reimbursements; vulnerable to policy change
- f. Outreach & Fundraising - Status & Plan
- Dr. Oberman reported on:
- \$10,000 proposal submitted to Donner Foundation for February 15 decision
 - \$20,000 proposal submitted to San Francisco Foundation for April 15 decision
 - Secured invitation to apply for QUEST challenge grant
 - Fundraising ambitious and on track
- g. Community School Gala March 28, 2014 & Table Ambassadors
- Ms. Kent reported on:
- March 28 2014 Gala
 - Very excited
 - Important role of Board to start peer recruitment
 - Building sponsors list for first time
 - Building infra structure for all Galas to come
 - Where we need help from Board:
 - Help putting invitation on line
 - Help getting software to track sponsors- software ready sheet
- Board suggests:
- Reach out to Rotary Club
 - Approach businesses to be event sponsor
 - Mr. Lundell agreed to help set up online ticket purchase
- Key to send out invitations.
- h. Facility: Prop 39 2014-15 - Long Term Lease Option with OUSD
- Dr. Oberman reported
- Preliminary Offer under review with Minney
-

- i. Due Dates Upcoming
 - Dr. Oberman reported
 - SARC Report due February 3 2014

6. Closed Session

Public Employment
Title: Executive Director
Title: Principal

7. Report of Action from Closed Session

Board moved to promote Dr. Oberman to Executive Director and bring her on full time. At Will Agreements will be amended to match job descriptions and then signed by all parties. Message to staff and community will be sent out.

Final Approval of Staff Employment Contractual Amendments

9. Adjournment

The meeting was adjourned at 9:20p.m.
