



Community School for Creative Education

Board of Trustees Meeting Agenda

Wednesday, January 20, 2016-6:00 pm - 9pm
Minutes

1. Call to Order and Attendance & Verse 6:10 PM

<u>Board Members</u>	Present	Absent
Michele Meyer, Chair	<u> x </u>	<u> </u>
Andrew Peters, Vice Chair	<u> x </u>	<u> </u>
Peter Hanley, Emeritus Vice Chair	<u> x </u>	<u> </u>
Betty Ly	<u> x </u>	<u> </u>
Anastasia Prentiss	<u> x </u>	<u> </u>
Shawn Brown	<u> x </u>	<u> </u>
Lindsey Jenkins-Stark	<u> </u>	<u> x </u>

Staff

Ida Oberman	<u> x </u>	<u> </u>
Kathryn Wilson	<u> x </u>	<u> </u>

1. Review & Approval of Agenda 6:00

Mr. Peter moved to postpone Item 4.b, move Item 3c off Consent Agenda and move item 3d out of Cosent Agenda for discussion and action; and move Item 4l to top of agenda.
Mr. Hanley seconded.

Motion passed unanimously 6:0

2. Public Comments

Comment was offered on the need for job descriptions and need for further structure so all could work with optimal efficiency and clear goals on how to excel.

3. Consent Agenda 6:03

- a. Approval of Meeting Minutes: Regular Meeting, December 9, 2015
- b. Approval of Check Register: December 2015
- c. Vocovision Speech Contract Removed from Agenda
- d. Educator Effectiveness Grant Moved out of Consent Agenda

Mr. Peters moved to approve Consent Agenda approved pending edits noted in Item 2 Agenda Approval above.

Mr. Hanley seconded.

Motion passed unanimously 6:0.

4. Discussion & Action Items

- a. Executive Committee: CSCE 5 Goals (Mr. Peters) Discussion
Postponed
 - b. Reflection: Mini 1:1s - Prompt given by Chair&ViceChair Discussion
Postponed
 - c. Educator Effectiveness Grant (moved from Consent Agenda) Discussion
CSMCE's Adrienne Barnes noted:
Educator Effectiveness funds are given in a three -year grant. Each school is able to decide if they will use the grant over 3 years or in 1 year. The CSCE has chosen to use these funds over the course of this year. Educator Effectiveness Funds are being used to cover the REACH BTSA Program and REACH Administrators Program.
 - d. Principal Report: Instructional Improvement Plan Discussion
Principal Wilson reported on strategies used to improve performance of English Learners.
 - e. Budget Committee: Enrollment Update & Budget Review Discussion
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- f. Recruitment Retention Committee: Report Discussion
 Recruitment Retention Committee reported on study findings.
 Board suggested that
 - the outstanding interviews of families who had withdrawn be completed by next Board meeting and thanked for the work thus far.
- g. Executive Committee: Growth Plan re Middle / Upper Grades Action
 Board considered optimal growth plan for CSCE.
 Mr. Peters moved that the Board direct Executive Director Oberman to conduct further research on the optimal growth plan by conferring with experts and key stakeholders and to present the fruits of her research within 10 working days, by Wednesday, February 3, 2016.
 Mr. Brown seconded.
 Motion passed 5:1 with 1 abstention
- h. School Performance Committee: Academic Accountability Presentation Discussion 7:40
 Board advises to
 - bring reading fluency data to next meeting *with*
 - report on what teachers and administrators learned from data;
 - how these data affected their next actions and
 - what those actions looked like in the classroom setting. Also where possible provide
 - any evidence that the adjusted actions are bringing about improvements in instruction and children's learning.
- i. Third Party: Neighborhood Play Garden Preschool Proposal Action 8:05
 - Executive Director Julie Fellom and Ms Cherysse Calhoun from Neighborhood Playgarden Preschool, San Francisco, regretted that their proposal had not reached the CSCE Board in time for review. It was agreed to send and review at next opportunity.
 - Ms. Fellom and Ms. Calhoun presented a video of their preschool and offered preliminary plan on how they may become our third party contract at CSCE.'
 - Plan would involve 5-days-a-week of programming with 80% of slots free of tuition charge for CSCE students.
 - Board acknowledged
 - High level of interest if financially and practically feasible;
 - more research was needed on cost and actions involved to restore Preschool Code and Oakland City Fire Approval. Also
 - more planning was needed on collaboration structure (e.g. yard use; where Ms. Jones would have her space).

Mr. Peters moved that Board approve partnership launch June 2016 pending clarification and feasibility of cost involved in securing Preschool Code and City Fire Department approval; and pending working out program detail in timely fashion.
 Ms. Prentiss seconded.
 Motion carried unanimously 6:0.

i. Director Report: Community and Funds Development Discussion

 - Approval Hearing at ACOE is upcoming February 9, 2016;
 - Annual Gala Committee is working hard and staff hope all Board could attend and if possible contribute to CSCE Gala Celebration Feb 13;
 - Invited Stuart Foundation Grant Proposal was on track for in time submission by Jan 29 with April Stuart Foundation Board action;
 - CSCE had received unsolicited gift of \$5,000 from the Mozhai Foundation in support of its work as Waldorf-inspired urban school;
 - One CSCE 4th grade student, Raylene Shah, was awarded the prestigious Oral Lee Brown Foundation Scholarship affording Saturday school and Summer school through 12th Grade and full scholarship for college pending attendance of Saturday and Summer School.

k. Upcoming Deliverables:

 - i. *Stuart Foundation Proposal January 29 2016;*
 - ii. *SARC Report, February 3, 2016;*
 - iii. *ACOE Decision Making Board Meeting, February 9, 2016 6:30pm;*
 - iv. *CSCE Celebration Gala, February 13, 2016, 6pm - 10pm;*
 - v. *CSCE February Board Retreat & Self Evaluation, after Feb 13* Discussion

l. Closed Session Education Code Sections 35146, 48900 et seq. and 48912(b) 8:40
 STUDENT DISCIPLINE AND OTHER CONFIDENTIAL STUDENT MATTERS
 Report Out 8:55

Board took no action

m. Adjourn

9:08

