



Community School for Creative Education

Board of Trustees Meeting Agenda

Tuesday, February 3, 2015-6:00 PM
Minutes

The meeting will be held in person at Community School for Creative Education, 2111 International Blvd, Oakland CA 94606

1. Call to Order and Attendance & Verse 6:31 PM

<u>Board Members</u>	Present	Absent
Michele Meyer, Chair	<u> X </u>	<u> </u>
Suzanne Larsen	<u> </u>	<u> X </u>
Andrew Peters, Vice Chair	<u> X </u>	<u> </u>
Peter Hanley, Emeritus Vice Chair	<u> X </u>	<u> </u>
Andrea Kent	<u> X </u>	<u> </u>
<u>Staff</u>		
Ida Oberman	<u> X </u>	<u> </u>
Kathryn Wilson	<u> X </u>	<u> </u>

Ms Kent leaves 7:01 sick

1. Review & Approval of Agenda

Mr. Peters moved to re-arrange agenda to address item J, 'Fundraising Committee: Gala,' first
Mr. Hanley seconded.

Motion passed unanimously 4:0

2. Public Comments
Go public comment

3. Consent Agenda 6:05

- Approval of Meeting Minutes: January 13, 2015
- Approval of Check Register: December 2014
Ms. Meyer moves to approve pending that staff present an Energy Audit Update at the March 2015 Board meeting.
Mr. Hanley seconds.

Motion passes unanimously 4:

4. Discussion & Action Items

- Executive Committee: CSCE 5 Goals (Mr. Peters) Discussion
Mr Peters presents the goals as guide for our work together throughout the year.
- Principal Report: PLC, Planning Observation (Ms. Wilson) Discussion

Principal reports on:

- Own thesis conducted and very recently successfully defended through REACH where the 'problem of practice' focuses on an inquiry-driven CSCE Professional Learning Community;
 - Commitment to delve into MPOs and make sure teachers understand where children are;
 - That problems of practice have been about time and not using the inquiry-driven professional learning community (PLC) mechanisms we've created to move forward till this year;
 - The specific problem of practice faculty has identified with Principal Wilson's guidance:
 - What is it we want our children to know;
 - What do we do when they have learned it;
 - What do we do when they have not learned it.
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- The faculty is just now starting to look at writing and moving into lesson design based on data analysis in order to better lead the students forward in their learning;
- Largest achievement gap at the school is among, by NWEA assessment , English learners and economically disadvantaged children and their peers;
- The focus in staff meeting now is on how to help each other and motivate each other to help students meet and exceed standards
- Concrete work has been review of student work samples in writing;
- That work began by Identifying ‘not meeting,’ ‘meeting,’ ‘exceeding;’
- The cross-grade work lays foundation for vertical alignment;
- It is important for teachers to think where the child was and where the child is going.
- The “mini lessons” provide opportunity to conduct this analysis in narrow scope;
- The “mini lesson” can build capacity to use our time efficiently, and help us capture the shared learning in an organized way through the exchange of physical lessons.

5th grade teacher Ms Hill notes:

- The NWEA goal setting score allows the student to set their goals with the teacher, so giving the student the agency.
- ” We teach our kids to be masterful as an artist. You teach the kid how they can beat the test and not they beat it...and own their own success.”
- “It’s important and valuable to think through how to do this from a Waldorf, developmentally appropriate angle.”

Board advises:

- One of the keys working in inner city urban environments where kids don’t typically get the enforcement they need is here: that they CAN do things... it’s been the board’s consistent experience the children need the chance and the faith that they can do it. So this focus on student agency is powerful.
- Take the time to create agendas and make them powerful and meaningful for teachers and student outcomes.

- c. MPO Progress Report (Ms. Wilson) Discussion
Board inquires:
- What are our strategies to improve outcomes for our English Learners:
 - What are our tools and strategies to improve student learning once they exceed 7th grade levels
 - Next month, a full report on progress against our MPOs is key. It needs to be clear how the MPOs are trending and how they interrelate—e.g. Fountas and Pinnell Reading Fluency and NWEA English Language Arts.
- d. Budget Update CSMC (Mr. Dennison) Discussion
Mr. Dennison reports:
- We are impressively surviving though we are receiving \$300,000 less than last year
 - There is no need to take a loan for February.
- e. Budget Committee: Promissory Note (Ms. Meyer) Action
- Mr. Hanley moves to authorize a Promissory Note to Ms. Toetie Oberman for a loan of \$100,000 to be repaid with interest October 31, 2015 and which will not be made use of till needed. It is not needed for February 2015.
 - Mr. Peters seconds.
- f. Facilities Committee: Prop 39 & Custodial (Mr. Peters) Discussion
Motion passed unanimously 4:0
Mr. Peters recounts:
- Meeting held by Board Facilities Committee members Mr. Peters, Ms. Meyer, Dr. Oberman)with OUSD head of charter office and internal and external legal council;
 - Positive exchange;
 - We have received the Prop 39 offer and await a multi year offer.
 - We expect to have the multi year offer in hand by next board meeting;
 - The question of custodial was not broached in Prop 39 offer.
- g. Renewal Committee Action Plan for LCAP/Renewal (Dr. Oberman) Discussion
ED reports on track. Meetings with staff and community will begin in March; invitations scheduled for send out first week in March.
- h. ED Report: Outreach, Recruitment, Development (Dr. Oberman) Discussion
- i. Outreach at new level :
- i. MOU with Head Start Oakland; they hold their meetings at our school and we’ve agreed to collaborate on all outreach events except for those at district schools;
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- ii. Mentors from the San Antonio Alliance of African American Churches and Schools have resumed mentoring, extending their support to include 5th and 6th grade;
- iii. Monthly San Antonio Neighborhood Safety Walk occurs outside of CSCE (23rd Ave to 19th Ave on International), and is jointly sponsored by East Bay Asian Youth Center (EBAYC), District 2 City Councilman Abel Guillen (Pat Kernighan's successor), OCO and CSCE;
- iv. Zaytuna College, Berkeley, the only Muslim college in the country, is working to arrange internships of its students at Community School;
- v. Intertribal Friendship House planned as recruitment site as it was in years prior;
- vi. Cambodian Oakland Temple is planned as recruitment site as it was in years prior. outreach.

-- Lottery will be held February 23, 2015

-- We will need to recruit intensely given the dense environment of strong options for families. Recruitment will continue through summer. The spike in choices is an opportunity and a challenge. Admissions will be sent out March 6. The board will be kept apprised on progress making our enrollment objectives 2015-2016 as we track closely..

Development

Goal of year: \$150,000 for foundation and corporate fundraising

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Secured so far: \$154,000

Pending:

- a. \$20,000 grant proposal to QUEST is pending
- b. \$20,000 LOI to San Francisco Foundation is pending;

To be submitted:

- a. 10,000 proposal to Clif Bar Family Foundation to be submitted by February 15;
- b. \$10,000 to Scully to be submitted in February 28;
- c. \$5,000 to Rainin Foundation to be submitted in February 28;
- d. \$10,000 to Rogers Family Foundation to be submitted by March 30;
- e. \$10,000 to Clorox Foundation to be submitted in March 30;
- f. ASES grant to be submitted by February 13, 2015.

Canvassing for strategic alignment:

- Staff has met with the CFO of the New Schools Venture Fund and with the ED of NUMI and Go Oakland Public Schools.
- Staff will keep the board apprised.

j. Fundraising Committee: Gala (Ms.Kent)

Discussion

Ms. Kent reported on:

- The high level of parent engagement in this year's gala
- The opportunity to secure the attendance of noted celebrities such as Annie Kimball
- The Board should come and should think of who they know who might want to serve as sponsor.
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k. Upcoming Deliverables SARC Report today, ACES proposal and 2nd Interim due March 6.

l. Board Development Committee: Pedagogical Section of Goetheanum, Dec 2014, 'Characteristics of a Waldorf/Steiner School': discussion of reading, 'what is confirming; what is surprising in this definition of Waldorf education?' (Ms. Meyer) Postponed till next meeting.

l. Adjourn

8:58pm