



Community School for Creative Education

Board of Trustees Meeting Minutes

Tuesday, December 9, 2014-7:00 PM

The meeting was held in person at Community School for Creative Education, 2111 International Blvd, Oakland CA 94606

1. Call to Order and Attendance	& Verse		7:00 PM
<u>Board Members</u>			
John Lundell, Chair		Present	Absent
Michele Meyer		<u> x </u>	<u> </u>
Suzanne Larsen		<u> x </u>	<u> </u>
Andrew Peters		<u> x </u>	<u> </u>
Peter Hanley, Emeritus Vice Chair		<u> </u>	<u> x </u>
Andrea Kent		<u> x </u>	<u> </u>
<u>Staff</u>			
Ida Oberman		<u> x </u>	<u> </u>
Kathryn Wilson		<u> x </u>	<u> </u>

2. Public Comments
No public comment

3. Agenda Approval

4. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them.

- a. Approval of Meeting Minutes: November 5, 2014 pulling approval meeting minutes and contract
- b. Approval of Check Register: November 2014
- c. Community School First Interim Report December 8, 2014
- d. Contract Mary Goral Teacher Training Jan 22-23, \$2,000 pull
- e. MOU CSCE & Family Paths November 13 2014

Ms. Larsen moved to approve all pending re: (a) approval of November 5 edits offered by Mr. Hanley and re: (d) change "contract stipulations" language in the January 23 - 24 2015 contract with Dr. Mary Goral from "no later than 1 week repayment" to "no later than 30 days repayment."

Mr Peters seconded.

Motion carried unanimously 6:0

5. Discussion & Action Items

- a. Feedback to Board from her visit: Gail Greely ACOE Discussion

Board considered:
Key to review school progress against school-wide strategic goals monthly;
Good to have teachers and when appropriate students report on progress against learning goals.

Ms. Hill noted that she had worked with her students on NWEA grade level and sub scores and how it gave her students sense of agency; and the parents; clarity; "This empowered students to organize their own learning and peer teaching"

- b. Board Officer Elections Action
 Ms. Meyer surprised Mr. Lundell with Board Proclamation of Appreciation for Mr. Lundell's tenure of service.
 Mr. Hanley read the Proclamation of Appreciation for Mr. Lundell's Tenure of service.
 Mr. Hanley moved to approve the Proclamation of Appreciation for Mr. Lundell's tenure of service.
 Ms. Meyer seconded.
Motion carried unanimously 5:0 (Mr. Lundell abstained.)
- Mr. Lundell reported his term was up and that he nominated Ms Meyer as board chair. He added that he would be available to mentor Ms Meyer.
- Ms. Meyer noted she accepted the nomination.
 Mr. Lundell moved to elect Ms Meyers board chair. Mr. Hanley seconded.
Motion carried unanimously 5:0 (Ms Meyer abstained)
- Ms. Meyer nominated Mr. Peters as Vice Chair. Mr. Lundell and Mr. Hanley noted they would be available to mentor Mr. Peters.
 Mr. Peters noted he accepted the nomination.
 Mr. Lundell moved to elect Mr. Peters vice chair. Mr. Hanley seconded.
Motion carried unanimously 5:0 (Mr. Peters abstained).
- c. CSCE 5 Goals Discussion
 Dr. Oberman reports:
 Thanks to Director Greely's advice following November Board meeting attendance, this review of goals will frame each board meeting.
- d. Budget 2014-2015 Update CSMC Action
 No CSMC staff were present
 Board determined:
 - There is remaining lack of clarity on Clean Energy Prop 39 Moneys;
 o Important that a CSCM staff be present at board meetings in light of complexity and tightness of budget and leadership that is still learning;
 - Ms. Larsen will follow up with CSMC Board VP Miles Dinnerston
 - Approval of interim budget pending inclusion of memo to ACOE stating that they will receive a further updated budget to be approved at Jan 13 CSCE board meeting and sent to ACOE
- e. CSCE Audit 2013-2014 Action
 Board advised:
 Check with auditor how typical it is for audit to show no findings.
 Pending that, pleased at clean audit.
 Mr. Hanley moved to approved audit.
 Mr. Lundell seconded.
Motion passed unanimously 6:0
- f. Gen. Ed. Limited Assignment Teaching Permit (GELAP) Action
 Ms. Larsen moved to approve that there is an insufficient number of certificated persons who meet CSCE's specified employment criteria for the position of 4th grade class teacher, the position listed in the Declaration of Need for Fully Qualified Educators (form CL- 500) to be filed after board approval with the Commission .
 Mr. Pieters seconded.
Motion was approved unanimously 6:0
- g. Custodial Action
 Update:
 Dr. Oberman reported:
 - January 9 2015 meeting scheduled with OUSD charter office director, OUSD internal legal council and CSCE legal council
 No action.
- h. MPO Progress Report Discussion
 Board advised:
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- track students who have been with school for more than one year;
 - it is key to track on the multiple measures we are using (attendance, discipline, performance based assessments, summative assessments);
 - it would be welcome to have teachers by grade present their data
- i. Action Plan for LCAP/Renewal Discussion
- j. Principal Report, HR, SPED Discussion
 Principal Wilson reported:
 - -7 suspensions in 7 days: higher than average; working to address the individual cases ;
 - the Special Ed team is focused on student success team to mitigate against making IEP determinations
 - on the focus on needs assessment before an aide is assigned(following advice of the SELPA and best practice research)
- k. ED Report, recruitment, development Discussion
 Dr. Oberman reported:
 - Development:
 - CSCE outreach 2015- 2016 has kicked off with presentation to 52 parents in Spanish at de Colores;
 - CSCE has made ambitious 2014-2015 foundation fundraising goal of \$150,000 by October 2014
 - CSCE is now focused on \$25,000 site level fundraising. April 18, 2015 is key fundraiser target.
 - While focused on gala preparation, community fundraisers are ongoing to build community and resources.
 - CSCE raised just under \$1,200 at Barnes and Noble last weekend.
 - Enrollment:
 - Enrollment now at 202
- l. Upcoming Deliverables 12/15 Audit Discussion
 Dr. Oberman reported: Audit due December 15, 2015.
- m. Closed Session Uniform Complaint Regarding Student Report Out No report
- n. Adjourn 10:15pm
 Mr. Lundell moved to adjourn
 Ms. Meyer seconded.
- Motion passed unanimously 6:0
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