



# Community School for Creative Education

## Board of Trustees Meeting Agenda Meeting Minutes

Wednesday, November 5, 2014-6:00 PM

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### 1. Call to Order and Attendance & Verse

6:15 PM

<u>Board Members</u>	Present	Absent
John Lundell, Chair	<input checked="" type="checkbox"/>	_____
Michele Meyer	<input checked="" type="checkbox"/>	_____
Suzanne Larsen	<input checked="" type="checkbox"/>	_____
Andrew Peters	<input checked="" type="checkbox"/>	_____
Peter Hanley, Emeritus Vice Chair	<input checked="" type="checkbox"/>	_____
Andrea Kent	_____	<input checked="" type="checkbox"/>
<u>Staff</u>		
Ida Oberman	<input checked="" type="checkbox"/>	_____
Kathryn Wilson	<input checked="" type="checkbox"/>	_____

Mr. Hanley called the meeting to order as chair Lundell was delayed in arriving.

### 2. Public Comments

#### Comments:

Five 4<sup>th</sup> grade parents brought forward the urgent need to fill the 4<sup>th</sup> grade teacher position.

One parent read before the board her grievance on bullying in the 4<sup>th</sup> grade classroom. She also noted the perception of job insecurity on the part of the staff.

One K parent raised the question of class size in kindergarten and pointed out that one aide was not enough to serve the teacher and children well.

### 3. Agenda Approval

Mr. Hanley moved to add 2 items to the Closed Session agenda, "potential litigation" and "student matter," which had arisen since the posting of the agenda and which CSCE had not previously been aware of.

Ms Meyers seconded.

The motion carried unanimously 5:0

This motion fulfilled the Brown Act mandate that changes to the agenda item be carried with a two thirds majority.

Mr. Hanley moved to move the Closed Session to the end of the agenda.

Ms. Meyers seconded.

The motion carried unanimously 5:0

### 4. Consent Agenda

- Approval of Meeting Minutes: October 16, 2014
- Approval of Check Register: October 2014
- 5<sup>th</sup> and 6<sup>th</sup> Grade Math Coaching Contract 2014-15 \$5,000

Mr. Lundell moved to approve the consent agenda.

Mr. Peters seconded.

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**5. Discussion & Action Items**

- a. Road to Renewal 2016-2021, Gail Greely Alameda County Office of Education (ACOE) Charter Office Director

Community School is up for renewal in 2016-17. By its internal renewal workplan, staff will submit its renewal charter proposal September 2015 (the earliest date at which ACOE accepts it). As kick off the December – September 10-month renewal process, Dr. Oberman invited ACOE Charter Office Directors Gail Greely to attend the November 2014 board meeting to address the Board regarding the charter renewal process.

In her remarks, Director Greely led the Board through the “Orientation to Charter Renewal” power point with focus on the Charter Renewal Protocol and Charter Petition Review Rubric. She provided the Rubric and Protocol as key tools for Community School to use in the process.

Director Greely reminded the Board that the county will be most focused on evidence of increase in student achievement as measured by our MPOs. A special ACOE Board focus will be on English Learners. In addition to evidence of student learning, the Board will be interested in alternative measures of success. One is increase in attendance. Special attention should be given to student learning data of students who have been with the school for a sustained period of time.

Director Greely observed that the renewal process is designed by ACOE to be a reflection and learning opportunity for the school—in the way WASC plays a reflection role for schools who engage in that process – rather than a compliance exercise. The rubric and protocol, designed under Director Greely’s lead at ACOE and now piloted in other county offices throughout the state, are designed specifically to assist in that learning and reflection.

- b. Budget 2014-15 Update Susan Powers, CSMC Discussion

The Board reviewed the status of the budget to date and deputized Mr. Peters to work with Principal Wilson and CSCE’s Susan Powers to go over the budget line by line so that the CSCE budget would offer a clear picture by the December Board meeting.

The Board advised that a next important step will be to go over the budget with staff and with parents, once it has been finalized by the December board meeting.

- c. 4<sup>th</sup> Grade Class Size (Wilson) Action

Mr. Peters moved to cap the size of the current 4<sup>th</sup> grade for 2014-2015  
Ms Larsen seconded.

Motion carried unanimously 5:0

- d. Principal Report (Wilson) Discussion

Principal Wilson reported:

- 0 suspensions
- the possibility of a SARB report
- the Harvest Festival
- the 5<sup>th</sup> grade Rite of Passage, Demonstration of Knowledge, conducted with support from Envision Learning

- e. ED Report- Facilities, Partnerships, Recruitment, Fundraising(Oberman) Discussion

ED Oberman reported:

- Fundraising
  - o the school had set a \$100,000 fundraising goal in June 2014
  - o it upped the goal to \$150,000 in August 2014 to be reached by June 2015
  - o it reached its goal of \$150,000 by October 2014
- Fasciitis
  - o the school submitted its Prop 39
- Partnerships
  - o Israelite Baptist Church and OCO for ‘get out the vote’
  - o Family Paths for planned parenting class for Spanish speaking parents at Community School spring semester
  - o Alternatives in Action for high school student interns spring semester

- f. Upcoming Deliverables (Oberman) Discussion

- First Interim Report due to ACOE December 8 2014

c. CLOSED SESSION

Action

Confidential Student Issue – Admission  
Potential Litigation  
Student Matter

Report out from Closed Session The board voted unanimously to deny admission of an expelled student from another school.

g.. Adjourn

9:00

