



Community School for Creative Education

Board of Trustees Meeting Agenda

Wednesday, June 18, 2014-6:00 PM

MINUTES

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1. **Call to Order and Attendance & Verse** 6:00 PM
- | <u>Board Members</u> | Present | Absent |
|-----------------------------------|--------------|--------|
| John Lundell, Chair | <u> x </u> | |
| David Castillo, Vice Chair | <u> x </u> | |
| Michele Meyer | x | |
| Suzanne Larsen | | x |
| Andrew Peters | <u> x </u> | |
| Peter Hanley, Emeritus Vice Chair | <u> x </u> | |
| Alba Hernandez | <u> x </u> | |
| Andrea Kent | <u> x </u> | |
| <u>Staff</u> | | |
| Ida Oberman | <u> x </u> | |
| Becky Westbrook | <u> x </u> | |
2. **Public Comments** 6:03
No public comment
3. **Agenda Approval**
- Mr. Castillo moved.
Ms. Kent seconded.
Motion passed unanimously 7:0.
4. **Consent Agenda** 6:05
- a. Approval of Meeting Minutes: May 29, 2014
b. Approval of Check Register: May 2014
- Mr. Castillo moved.
Ms. Kent seconded.
Motion passed unanimously 7:0.
5. **Discussion & Action Items**
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|---|------------|------|
| a. Executive Director's Report (Oberman)
Key Charter Commitments & MPOS | DISCUSSION | 6:10 |
| b. Principal's Report (Westbrook)
4 suspensions
There is no Black White achievement gap
There is a Latino- White achievement gap | DISCUSSION | 6:20 |
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c. Progress on CSCE MPOS's (Westbrook/Oberman) DISCUSSION 7:00
See hand out

Board advises:

- We need to differentiate math further
- We need to track all our MPOs from beginning of school year and all teachers need to be aware of them and tracking them.
- We need metrics identified and timelines for each MPO
- There is no defense for lack of progress data on MPOs.
- We should be collecting data on progress quarterly so that we are continuously building upon where we are. We need to revisit them at each Board meeting.
- You can find world language rubrics there are enough teachers there is something out there
- We need to track our students in ELA and Math so we are sure we are not just moving them one grade level but leap frogging them.

d. Attendance Goals & Strategy to get there (Westbrook) DISCUSSION 7:10

Board advises:

- We cannot responsibly budget for 95% ADA if we don't have a systematic plan on how to get there.
- Plan should include:
 - Create a SARB student attendance review board
 - Target strategy for kids who are chronically absent.
 - We have kids who have missed almost half of the school year - 10-15 students
- We need to ensure teachers and support staff are doing all in their power , making clear to parents that unless kids are in school we cannot help them or serve them. We need to also clarify financial impact
- Strategy should include:
 - Regular every day phone call
 - Teachers need to make short phone call
 - We need to do independent study
 - It's key that the office is picking up the phone
 - By 9am attendance should be taken electronically;
 - Phone calls should be out by 9:30
 - It's also a safety issue in case child left home and did not show up
- The lack of 95% achievement has cost the school \$80,000 in 2013-14.-
- The attendance policy needs to align with state guidelines
- Staff should consider a policy where we state that if a child misses 10 days of school or less they risk not advancing to next grade

e. LCAP Approval (Oberman) ACTION 7:20

Mr. Castillo moved to approve LCAP pending minor revisions through sub committee of Mr. Castillo, Mr. Lundell and Dr. Oberman with notes from Mr. Hanley. The revised version should be submitted to subcommittee no later than Monday 23rd and a call of all committee members should follow to review and sign off. Mr. Peters seconded.
Motion passed unanimously 7:1

f. Budget 2014-15 Approval (CSMC VP Denniston) ACTION 7:40

Ms. Meyer moved to approve budget subject to revisions on outlying years which will be done in committee. Mr. Castillo seconded.
Motion passed unanimously 7:1

g. Approval of Class Size Increase ACTION 8:10

Mr. Castillo moved to approve class size increase of 28 students 1-6 and 30 students in k
Mr. Hanley seconded.
Motion passed unanimously 7:1

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| h. | Facilities Use Agreement w OUSD (Castillo)
Mr. Hanley moved to approve Facilities' Use Agreement and Letter Initiating Dispute Resolution over janitorial staff costs.
Ms Kent seconded.
Motion passed unanimously. | ACTION | 8:15 |
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| i.. | Fundraising/ Outreach/ Enrollment (Oberman/Westbrook)

Dr. Oberman offered update on Fundraising. Fundraising target of \$250,000 from Foundations and \$10,000 from site level had been met. | DISCUSSION | 8:25 |
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| i. | Closed Session - 2014-15 Staffing Updates
Principal Evaluation (Full board) | | 8:30 |
| | Report Out & Adjourn | | 9:00 |
| | No report out. | | |
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