



Community School for Creative Education

Board of Trustees Meeting
Thursday, May 29, 2014-7:00 PM
Minutes

1. Call to Order and Attendance & Verse

7:15 PM

<u>Board Members</u>	Present	Absent
John Lundell, Chair	x	
David Cast illo, Vice Chair	x	
Michele Meyer		x
Suzanne Larsen	x	
Andrew Peters		x
Peter Hanley, Emeritus Vice Chair	x	
Alba Hernandez		x
Andrea Kent	x	
<u>Staff</u>		
Ida Oberman	x	
Becky Westbrook	x	

2. Public Comments

No public comment

3. Agenda Approval

Ms. Kent moved to approve agenda.
Mr. Lundell seconded.

Motion approved unanimously 5:0

4. Consent Agenda

Approval of Meeting Minutes: April 30, 2014
Approval of Check Register: April 2014
Ms. Kent moved to approve agenda.
Mr. Castillo seconded.

Motion approved unanimously 5:0

4. Discussion & Action Items

a. Executive Director's Report (Oberman)

DISCUSSION

- Affirming mission & vision
 - Key Charter&Funder Commitments & Launch of Renewal End-Game June 2014-June 2015
- Dr. Oberman highlighted where school is in light of charter and funder commitments, global and historical review of Waldorf & in light of cutting edge research on Professional Learning Community and Using Data To Improve Instruction. She closed with recommended next steps. (for Power Point, see May 19 2014 docket posted)

b. Principal's Report (Westbrook)

DISCUSSION

7:30

- Principal reported on:
- Suspensions One suspension
 - Parent-organized Spring Festival where school collected \$300 ..

c. Fountas & Pinnell and MAP Data Analysis: Implications & Next Steps

DISCUSSION

7:40

Principal presented Spring Fountas&Pinnell and MAP Data.

Board asks:

- what goals are set for students below and far below;
- what is structure of school day for children below and far below;
- what strategies are used to up attendance from 92.5%.

Board advises:

- bring strategy to up attendance to June Board Meeting
- bring plan for math to June Board Meeting
- school leadership should bring report of work to date against CSCE MPOs

c. CSCE Work Plan April - September 2014 (Westbrook) DISCUSSION 7:50
 Spotlight: Suite of demonstration lessons that integrate Waldorf /Open Court
 in CSCE Literacy Program

Board asks:

What does BAPAN partnership look like for next year

Board advises:

Send assessment calendar to Board

d. CSCE 2014 Summer School Implementation Plan (Westbrook) DISCUSSION 8:00

Board asks: Will there be uniforms for or summer school?

Principal advises: Students get a Bell shirt

e. Budget Report 2013-14 (CSMC VP Denniston) DISCUSSION 8:10

Mr. Denniston offered financial report.

f. Promissory Note Review and Sign Off (Lundell) ACTION 8:20

Mr. Lundell presented the Promissory Note for \$150,000 in a term ending in October 2014, 5 months at 5%.

Board advised:

Their appreciation for loan;

That it is crucial to show healthy ending fund balance in 2014-15 budget to be submitted to ACOE in June.

Mr. Castillo moved to accept signing of Promissory Note.

Ms. Kent seconded.

Motion approved unanimously 5:0

g. Budget Draft 2014-2015 (CSMC VP Denniston) DISCUSSION 8:25

Mr. Denniston presented 2014-15 Budget Draft.

Board advised:

The budget subcommittee (Mr. Lundell, Mr. Castillo, Dr. Oberman, Principal Westbrook) will go over budget line by line and bring to the June 2014 Board meeting the recommended budget for 2014-15 with at least 3% and - preferably 5% reserve.

h. CSCE Hiring: At Will Agreements Planned (Westbrook) ACTION 8:40

No candidates to bring forward yet. Item tabled.

i. Reply to Letter from AWSNA Re: Waldorf Trade Mark (Oberman) ACTION 8:50

Board acknowledged receipt of letter.

j. SELPA UPDATE; CSCE SPED PLAN 2014-15 (Westbrook) DISCUSSION 8:55

Principal Westbrook and Mr. Denniston offered update on Mental Health budget 2014-15

k. Fundraising/Outreach& Enrollment (Oberman/Westbrook) DISCUSSION

Dr. Oberman and Principal Westbrook offered update on Fundraising and Enrollment.

Dr. Oberman reported that school had exceeded its 2013-14 fundraising target of \$164,000. It was at \$164,100 now and h Gala funds were not yet booked.

Principal Westbrook reported that currently 2019 students were enrolled for 2014-15 and 5 were on wait list.

Budget was set at 205 so enrollment exceeds budget projections by 14 students

k. Updates: LCAP & Prop 39 & Due Dates

DISCUSSION

Dr. Oberman reported that CSCE LCAP would be brought to Board in June and was on track.

Dr. Oberman reported that the Facilities Use Agreement from District was expected June 1.

m. Closed Session:

Principal Performance Review

Special Ed

n. Report Out & Adjourn

9:30

Board left closed session at 9:51 with nothing to report out.
