



# Community School for Creative Education

## Board of Trustees Meeting Agenda

### Minutes

Wednesday, April 30, 2014-6:00 PM

#### 1. Call to Order and Attendance & Verse

6:15PM

##### Board Members

John Lundell, Chair

Present Absent

  x  

David Castillo, Vice Chair

  x  

Michele Meyer

      x  

Suzanne Larsen

      x  

Jorge Ruiz de Velasco

      x  

Andrew Peters

  x  

Peter Hanley, Emeritus Vice Chair

      x  

Alba Hernandez

  x  

Andrea Kent

  x  

##### Staff

Ida Oberman

  x  

Becky Westbrook

  x  

##### Verse

*The healthy social life is found  
When in the mirror of each human being  
The whole community finds its reflection,  
And when in the community  
The virtue of each one is living.*

*La vida social saludable se encuentra  
Cuando en el espejo de cada ser humano  
La comunidad entera se encuentra  
reflejada Y en la comunidad vive la virtud  
de cada uno.*

*尋找到健康之社交生活,  
就是當每個人對著鏡子  
能從整個社區的影像中找到自己的反映,  
這樣在社區內每人都能活出精彩。*

#### 2. Public Comments

No public comment.

#### 3. Agenda Approval

Mr. Castillo moved to approve the agenda.

Ms. Kent seconded.

Motion carried unanimously 5:0

#### 4. Consent Agenda

a. Approval of Meeting Minutes: March 19, 2014

b. Approval of Check Register: March 2014

Mr. Peters moved to approve the consent agenda.

Ms. Kent seconded.

Motion carried unanimously 5:0

#### 5. Discussion & Action Items

6.

- a. Executive Director's Report (Oberman) DISCUSSION 6:10
- Where are we going; where are we now: Spotlight Instructional Coherence
  - CSCE Road to Renewal & Road to Common Core Rigor
- Dr. Oberman offered a power point presentation "Where are we and where are we going," in which she
- provided the Board with CSCE performance data on the school's CST ELA and Math 2011-2012 and 2012-2013 and Fountas and Pinnell Reading Data September 2013 - April 2014 by class;
  - drew attention to trend lines and the spike in 2<sup>nd</sup> grade performance September 2013-April 2014 and
  - shared the school's question on what helped bring about spike;
  - the Board reviewed classroom artifacts of students in "circle time" and engaged in main lesson book artistic activity and heard of increased resources in reading intervention
  - noted that more data is needed but that
  - using a classroom such as this offers a laboratory to examine what factors impact student's literacy gains : key step in the school's inquiry around impact of blending Waldorf and systematic reading instruction.
- b. Principal's Report (Westbrook) DISCUSSION
- Principal Westbrook reported on the following:
- On Suspensions: no new suspension;
  - On SPED: May 22<sup>nd</sup> the funding from CSCE SELPA for this and next year will be voted on. -`
  - Key question: what is spending plan for CSCE going forward in support of its now 17% SPED
  - Currently the school receives \$1,100 per student;
  - In the upcoming year the cap is anticipated to be \$400;
  - This would mean a \$100,000 shortfall from this year for the school;
  - May 22 will be an important meeting to better track anticipated cuts;
  - On 2014 Community School Dragon Gala: venue was wonderful
  - On Dios de Los Ninos: happened day of Board meeting and well attended. Guest Readers included Principal Westbrook's father, the City of Oakland Police Sergeant Bautista and 3 officers, ACOE Executive Director of Integrated Learning at ACOE, a community leader, Oakland City Council President Pat Kernighan; parents had made piñatas for each class which brought about a great ceremony;
  - The lesson plan template has been refined by the ILT to mirror the teacher evaluation tool;
  - Principal Westbrook is working with teachers in grade-level Professional Learning Communities to prepare their Bay Area Performance Assessment Network projects;
  - Principal Westbrook is getting ready to film demonstration lessons so incoming teachers can see "how we do things at Community School."
  - Principal Westbrook's teacher evaluations will be completed over next three weeks. She has met with each teacher; all are intending to return. There will be a natural opening in first grade and Ms Wilson (3<sup>rd</sup> grade) seeks an role outside the classroom but would like to return.
- c. Benchmark Data for Learning: Where are we now&June targets DISCUSSION 6:35
- NWEA Demonstration (Westbrook)
- Principal Westbrook reports:
- The link to the NWEA assessments was sent; she suggests Board members try it and let her know any follow up questions in the interest of time;
  - 63% proficient in reading by April 2014 reading data, up from 48% in September and staff has agreed to set June 2014 goal for 70%..
- Board inquired:
- 80% of brown kids are far below-
  - What actions and reactions have happened as result of these data
- Principal Westbrook advised:
- It has been a process this spring.
  - The school has offered Increased ELD support.
  - The next step is to disaggregate by EL and non EL to better assess where the challenges are and identify next steps.
  - The school aims to hire a full-time EL Teacher in the upcoming year.
- Board advised:
-

- Weigh whether school should think of an extra EL teacher or view EL support for sub group of kids as valuable for all kids and focus on professional development for all;
  - Sometimes you need to do pull out & sometimes school-wide benefits all kids
  - Encourages the leadership to disaggregate and track to better see trajectories of learning for sub groups who are not proficient and so be better able to serve them;
  - Compliments staff and administration on gains and
  - Compliments Principal on clear data presentation;
- Asks for report on Math data at the June 2014 board meeting.

c. CSCE Work Plan April - September 2014 (Westbrook) DISCUSSION  
Principal Westbrook reported against the CSCE Work Plan

d. CSCE 2014 Summer School (Westbrook) ACTION  
Principal Westbrook presented the opportunity to partner with BELL Summer Partnership to run a summer program.  
The Board advised the following:

- To sign the contract;
- To set charge for summer school at \$50 / student;
- To check on janitorial provisions over the summer to be aware of any extra costs;
- This year, summer school should be made strongly recommended to families whose child is below grade level;
- Next year, in the Hand Book CSCE should state that summer school is mandatory for children below grade level ;
- Work to be done between now and beginning of summer school: fine tune the way instruction is rolled out during the summer program for the teachers; important to ensure all the school on one page on how instruction will be conducted in summer
- Delighted at the opportunity for the summer program given the need for increased rigor at the school in service of student learning.
- Ask for more information at May board meeting on how Principal and staff are planning to align summer program with work of the school.
- Asks for detail on what training will look like for Principal and staff to begin summer school.

Ms Kent moves to approve the contract with BEL.  
Ms. Hernandez seconded.

**Motion approved unanimously 5:0**

e. CSCE Transitional Assessment & Accountability Plan (rev of Feb 26 approved plan) (Oberman)  
Dr. Oberman reports on Transitional Assessment & Accountability Plan .  
Mr. Lundell noted one error.  
Mr. Castillo moves to approve CSCE Transitional Assessment & Accountability Plan pending the correction noted .  
Ms Kent seconds.

**Motion approved unanimously 5:0**

f. LCAP draft (Oberman) DISCUSSION

Dr. Oberman reported on LCAP status:

- Draft LCAP before the Board now;
- The Parent Survey has been launched to seek LCAP input
- the LCAP will receive further a public input at the upcoming May SSC meeting.

g. Learning From Staff Satisfaction Survey (Westbrook/Oberman) DISCUSSION 7:35  
Item Deferred .

h. Gala (Kent) DISCUSSION 7:45  
Ms. Kent offered update on Gala:  
- the Fundraising Team is now building Fundraising Master Plan for upcoming year and years

- the team has identified the need for a one parent responsible with the Board member to run the Fundraising committee

h. Fundraising Report: Site Level & Foundation/Corporation (Oberman) DISCUSSION 7:55  
Dr. Oberman reported on fundraising status to reach \$264,000 goal; and noted that the school stands a chance to exceed its goals, but won't know till Gala has closed out; Ahmed Rahim of NUMI has made introductions to Chris Pasteno, prominent in Oakland's restaurant industry, and Stephen Leist, Piedmont Partners Group Ventures on behalf of CSCE and will follow up.

i. Budget Report & P2 (CSMC VP Denniston) DISCUSSION 8:05  
Mr. Denniston offered overview of Budget and noted the anticipated cash flow short fall. The question was raised whether the prior lender was aware another ask might be brought to them. Mr. Lundell agreed to follow up.

j. Outreach&Enrollment Report 2014-15 (Oberman/Westbrook) DISCUSSION  
Currently 210 student are enrolled for 2014-15, 5 more than budgeted.

k. Prop 39 (Castillo) DISCUSSION

Mr. Castillo reported that Community School had accepted OUSD's final offer and was expecting a Facilities Use Agreement by June 1.

l. Due Dates DISCUSSION  
Dates were reported.

m. Closed Session: Principal Evaluation 9:15  
Report Out Nothing to report out.

n. Adjourn 9:42

