



Community School for Creative Education Board of Directors Meeting MINUTES

Wednesday, January 23, 2013 - 7:00 PM

In Attendance

<u>Board Members</u>	Present	Absent
John Lundell, Chair		x
Peter Hanley, Vice Chair		x
Michele Meyer	x	
Suzanne Larsen		x
Jorge Ruiz de Velasco	x	
Andrew Peters	x	
David Castillo	x	
 <u>Staff</u>		
Ida Oberman	x	
Becky Westbrook	x	

Public Comments

CPAC Report - No Report

Consent Agenda

- a. Approval of Meeting Minutes: December 12, 2012
- b. Approval of Check Registers: December 2012

Ms Meyer offered one correction to December minutes.

Ms. Meyer moved to approve consent agenda subject to minutes correction.

Mr. Ruiz de Velasco seconded.

Motion carried unanimously 4:0

Discussion & Action Items

- a. Principal's Report (Westbrook)

Principal Westbrook reported on:

- The build out of the CSCE embedded, comprehensive mental and behavioral health program; she focused on finalizing the partnership with Lincoln Child Center
- The beginning of recruitment for next year's third kinder and new first grade positions
- The well attended School Site Council meeting where they structured the team work for the year with the aim to involve all
- The month's first meeting of the Strategic Planning Team, conducted with a representative group of parents, Becky, Dr. Oberman, and NUMI Tea's Ahmed Rahim
- January Reading Assessments, on which the Principal will report at the February meeting
- Update of the Family Handbook conducted by Principal with assistance of front office staff
- Finalizing of Emergency Preparedness Plan conducted by the Principal
- The Aftercare budget structure: to be cost neutral with a budget allocation of \$7,000 for program administration
- The memorial assembly in honor of CSCE parent Angel Balaoing, who deceased on January 16, 2013

The board considered a request of payment to the Principal of \$3,611 for running the program from the beginning of school till now.

Ms. Meyer made a motion to pay the current invoice as submitted following EdTec's recommendation on how to pay it out.

Mr. Castillo seconded.

Motion carried unanimously 4:0

The board offered the following counsel regarding the Principal's report:

- Bringing finalists to the board in the case of core teaching staff, i.e. kindergarten and class teacher candidates
- Introducing a running 'Closed Session' item to all board meeting agendas, allowing for closed session on legal matters and HR when needed
- Structuring the agenda so budgets are approved in open session but discussions on individual compensation are held in closed session.

b. Director's Report (Oberman)

Dr. Oberman reported on:

- January Fundraising Update
 - Invitation to file a Letter of Intent to the Stuart Foundation for \$200,000/year over two years totaling \$400,000 for 2013-2015;
 - Invitation to file a Letter of Intent to the Haas Sr. Fund for \$50,000 for 2012-13
- January Community Relations Update
 - Invitation from Mills Teacher Scholars Program to consider a 2013-2016 partnership to support CSCE's school-wide inquiry-based learning community around standards-aligned, Waldorf-inspired, equity-focused practice; the next step is attendance of the CSCE administration to the Mills Teacher Scholars February 12 Work In Progress Meeting
 - Invitation from the Reach Institute for School Leadership to consider a 2013-14 partnership to support CSCE's teacher recruitment and induction
 - Request from OUSD Head start to hold their seven week training (Feb 9-March 22 2013) for parents of rising kindergartners at CSCE
- January Strategic Planning Update
 - Work with ASPIRE CFO emeritus Mike Brill over December and January to receive his support in building a clear CSCE plan and pathway to financial self-sufficiency. Mr. Brill offered to be of assistance as needed and available through February as a friend to CSCE
- January Enrollment and Recruitment Update
 - Work towards close of Open Enrollment through weekly tours, and intensive and intentional outreach to build out and sustain the CSCE multi-cultural multi lingual community. Venues include local churches of a wide range denominations and ethnicities, temples, community centers, head starts, farmers markets and street festivals. Full update in February after close of Open Enrollment
 - Current Enrollment, 126

The board offered the following counsel regarding the Director's report:

- Bringing summaries of proposals when filed to the board with identification of any restrictions
- Being clear with Mills and Reach and internally what tasks each of the organizations would take on; Mr. Castillo offered to assist in that process if the partnerships mature
- Determine after close of Open Enrollment where to cap the number of students accepted to ensure full enrollment .

c. Financial Report (EdTec)

Ms Tsou made financial report. She noted the student attrition in first three months of the year. She shared that the State will be paying back some of its deferrals.

d. Aftercare Payment (Westbrook) See Principal's Report

e. Alliance for Public Waldorf Education-Report

The CSCE team offered two sessions at this annual national conference of public Waldorf schools. The sessions focused on blending Waldorf with standards to advance equity when serving lower wealth urban communities. Both sessions were well attended and well received. The CSCE team included two teachers, the instructional coach, principal, a parent and the director.

- f. Time set for board training (Lundell) deferred
- g. In Memoriam Angel Balaoing, August 6, 1961- January 13, 2013
Founding Parent, CPAC Committee Member & Co-Parent with Suzanne Larsen of Kiana (2nd) & Brandon (4th)
In celebration of the life of Angel Balaoing, the board closed by reciting the school verse:

Verse

<i>The healthy social life is found When in the mirror of each human being The whole community finds its reflection, and when in the community The virtue of each one is living.</i>	<i>La vida social saludable se encuentra Cuando en el espejo de cada ser humano La comunidad entera se encuentra reflejada Y en la comunidad vive la virtud de cada uno.</i>	<i>尋找到健康之社交生活, 就是當每個人對著鏡子 能從整個社區的影像中找到自己的反映, 這樣在社區內每人都能活出精彩。</i>
--	--	--

9:30 PM