



# Community School for Creative Education Board of Directors Meeting Minutes

Wednesday, December 7, 2011

The meeting was held at the ARISE High School, 3301 East 12<sup>th</sup> Street, Suite 205, Oakland, California  
Dial-in Number: (800) 747-5150; Password: 203 4870  
Call In Board Member Lynne Newton: 8160 Ballou Terrace, Redwood Valley, CA 94570

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## 1. Call to Order and Attendance

Meeting is called to order by John Lundell, Board Vice Chair at 7:18 PM. A quorum was present.

### Present Board Members

John Lundell, Chair  
Peter Hanley, Vice Chair  
Michele Meyer  
Lynne Newton (via conf. line)  
Kimberly Register

### Absent

Jorge Ruiz de Velasco  
Jim Hollis, Secretary (unofficially participating via  
conference line, but not counted in quorum  
and not voting)

Staff Ida Oberman

Shirley Priestley

**School Verse** - Recited by attendees.

*The healthy social life is found  
When in the mirror of each human being  
The whole community finds its reflection,  
And when in the community  
The virtue of each one is living.*

*La vida socialmente saludable es encontrada  
Cuando en el espejo de cada ser humano  
La comunidad entera se encuentra reflejada  
Y en la comunidad la virtud de cada uno esta  
viviendo*

*尋找到健康之社交生活,  
就是當每個人對著鏡子  
能從整個社區的影像中找到自己的反映,  
這樣在社區內每人都能活出精彩。*

2. Review & Approval of Agenda      Approved by consensus.

## 3. Consent Agenda

a. Approval of Meeting Minutes:

Minutes of November 16, 2011 removed from consent agenda until next meeting.

**Peter Hanley moved to approve the minutes of August 25 & September 28, 2011.**

**Michele Meyer seconded.**

**Motion approved 5-0 by roll call vote.**

## 4. Discussion & Action Items

a. **Acting Principal's & Director's Report** Dr. Oberman described several topics of activities underway to support the school's growth. Topics included the following:

- campus facility (including Prop. 39) and culture; developing and leveraging internal (Christine Davidson developing a video and Aida, Elba and Nicola leading fundraising) resources;
  - investing in teachers (including the Waldorf conference on Martin Luther King weekend);
  - developing external resources with foundations (including Cowell, Walton, and Shinyo-en Foundations);
  - curriculum and instruction activities that integrate Waldorf with California content standards (e.g., the garden program which combines experience and reflection in science);
  - assessment plans including QRI and California STAR/CST testing;
  - recent and up-coming activities to market the school for next year as a Waldorf-inspired urban school (including meetings with Marshall Elementary (East Oakland close by us), De Colores (Fruitvale) and Kids of the Kingdom(across the street from us);
  - staffing transitions;
  - activities with parents (e.g., CPAC) and community (e.g., Mills College) partners;
  - an internal grievance policy is being drafted for action in January.
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Dr. Oberman noted that the demographics of the current student population (33% qualifying) would only enable the school to pursue Title I funding as a Targeted Assistance school, not a Schoolwide school, which has a 40% threshold.

(Ms. Priestly was absent due to a family emergency.)

- b. Budget Michael Bonino from EdTec presented the school's November financial statements, cash flow, updated forecast of the school's internal budget, forecasts of the school's 2012-13 and 2013-14 budgets, and next steps. Board discussion followed.

**Peter Hanley moved to approve the budget for the rest of the current year and the Interim Budget as presented.**

**Michele Meyer seconded.**

**Motion approved 4-0-0 by roll call vote with Lynne Newton abstaining.**

- c. Proposition 39: District Response & Action on Projected ADA Liane Zimny, Business & Operations Consultant, described concerns OUSD listed in its Dec. 1 response to the school's Prop. 39 application for a facility in 2012-13. The school has until Jan. 3 to reply to OUSD. Board discussion followed.

**Peter Hanley moved to approve enrollment projections as stated in the school's Prop 39 application in the school's response, to authorize the school to respond to OUSD, and authorizing the school's administration flexibility to adjust enrollment assumptions based on additional signatures collected since the original filing, if warranted.**

**Michele Meyer seconded.**

**Motion approved 5-0 by roll call.**

- d. Job Descriptions Dr. Oberman reported that current job descriptions are available for review in a notebook in the school's main office. The Principal job description is expected to be posted next week.
- e. Form 700 Reminder Ms. Zimny reminded Board members of the requirement that they immediately send two signed copies of "initial" Form 700 as to CSCE so that she can file one at the school and one with ACOE. She noted receipt of Mr. Hanley's forms. "Annual" filings will be due by April 1, 2012.

**5. Public Comments** Topics of comment by one or more members of the public included the following:

- Impact of staff transitions
- Parents' role when consultants are selected
- Parents' role when a parent is selected as a member of the Board
- Parents' role developing a School Site Council
- A letter circulating to a Google group of parents
- Concerns about transparency, accountability and communication with parents regarding Board and school decisions

**6. Adjournment** Meeting adjourned at 9:40 PM by John Lundell, Chair.