



Community School for Creative Education Board of Directors Special Meeting Minutes

Wednesday, June 21, 2012

The meeting was held at the ARISE High School, 3301 East 12th Street, Suite 205, Oakland, California

1. Call to Order and Attendance

Meeting was called to order by John Lundell, Chair, at 7:32 p.m. A quorum was present.

Board Members Present

John Lundell, Chair
Peter Hanley, Vice Chair
Kimberly Register
Jorge Ruiz de Velasco

Board Members Absent

Jim Hollis, Secretary
Michele Meyer
Suzanne Larsen

School Leaders Present

Ida Oberman
Shirley Priestley

2. Public Comments – None

3. Discussion & Action Items

a. Fiscal Update

Michael Bonino from EdTec introduced Jackie Tsou who replaces Rachel Foodman.

Mr. Bonino shared the following information and discussion followed:

- Operating loss during May, as expected.
- Some anticipated special education revenue will not arrive until Sep. or Oct., rather than this year as previously anticipated.
- Anticipating PCSGP revenue any day now.
- No news yet on the school's Revolving Loan application.

b. Approval of 2012-13 Budget

Mr. Bonino reviewed the proposed 2012-13 Budget, including the following, with the Board and discussion followed:

- Budget assumes student enrollment of 151 and employment of 6.5 teachers.
- Some PCSGP and Stuart funding will continue.
- Additional fund-raising success is forecast.
- Facility costs assume approving a 1 year OUSD offer at \$2.95 psf and including a 0.5 FTE janitor.
- School will likely need a receivables sale during the year because the State is expected to defer 30-40% of funding.
- 2013-14 Budget will require careful attention and actions to avoid an operating deficit as current grant revenue ends.

Mr. Hanley moved to approve the 2012-13 Budget.

Mr. Ruiz de Velasco seconded.

Motion carried unanimously 4-0.

c. Facility Use Agreement (FUA)

Mr. Bonino reviewed features of the proposed FUA with OUSD for 2012-13. Discussion followed regarding CSCE and OUSD uses of the space, the differential cost of a 1-yr and multi-year agreement, and some of the initial findings by the Oakland Fire Marshall.

Mr. Hanley moved to approve the one year Facility Use Agreement with OUSD for CSCE to occupy space at 2111 International Blvd. for the 2012-13 School Year.

Ms. Register seconded.

Motion carried unanimously 4-0.

4. Adjournment

On behalf of the Board, Mr. Hanley thanked Shirley Priestley for her service to the school as principal and expressed appreciation for achievements in this position.

Mr. Hanley moved to adjourn the meeting.

Mr. Ruiz de Velasco seconded.

Motion carried unanimously 4-0.

Mr. Lundell adjourned the meeting at 8:55 PM.