



Community School for Creative Education Board of Directors Special 23 Meeting Minutes

Wednesday, May 23, 2012

The meeting was held at the ARISE High School, 3301 East 12th Street, Suite 205, Oakland, California

1. Call to Order and Attendance

Meeting was called to order by John Lundell, Chair, at 7:32 p.m. A quorum was present.

Board Members Present

John Lundell, Chair
Peter Hanley, Vice Chair
Suzanne Larsen
Jorge Ruiz de Velasco

Board Members Absent

Jim Hollis, Secretary
Michele Meyer
Kimberly Register

School Leaders Present

Ida Oberman
Shirley Priestley

2. Public Comments – None

3. Consent Agenda

- a. Approval of Meeting Minutes: April 25 and May 9, 2012.
- b. Approval of Check Register: April 2012

Mr. Hanley moved to approve the Consent Agenda, noting to correct the number of candidates selected to receive a second interview in April 25 minutes.

Ms. Larsen seconded.

Motion carried unanimously 4-0

Mr. Hanley noted that the final copy of the approved minutes of April 25, 2012 should reflect that 2 *candidates* were selected to receive a second interview *including* the previously qualified candidate.

4. Discussion & Action Items

- a. Fiscal Update
Mr. Mike Bonino offered the fiscal update.
- b. Principal Report
Ms. Priestley offered update on academic school work and facility.
- c. Principal Announcement
Ms. Priestley shared further on academic work at the school.

d. Academic Outcomes to date & next steps: May Writing Assessment

The May Writing Assessments were presented and individual, and grade level learning gains were reported against grade level benchmarks. Under the title, Pathway to Learning Winter Spring 2012, Ms. Priestley and Dr. Oberman summarized the distinctive features of the Community School Waldorf-inspired standards-aligned writing program and reported on gains made and areas of future focus.

e. Director's Report: Recruitment and Outreach for 2012-2013

Dr. Oberman offered tallies of students fully enrolled and/or with acceptance letters pending. Dr. Oberman reported that now the school has a booth at the Fruitvale Farmer's Market thanks to their relationship with Unity Council. She responded to Board questions regarding the progress made to date on 2012-2013 recruitment.

f. Facilities Update

Dr. Oberman reported on the Prop 39 Facilities Use Agreement going to the OUSD Board on that same night. She reported on the conference call she arranged with OUSD Director of Custodial Services Roland Broach, the EdTec team and CSCE Chair and Vice Chair and herself with the goal of bringing down custodial costs. Mr. Hanley reported on custodial arrangements that resulted from the call: Director Broach agreed to an arrangement of .5 custodians rather than the first recommended 1.5 custodians, with option to review in January 2013 how well the arrangement is working. The draft Agreement going to the OUSD Board reflects those agreements.

g. Approval of Change in Bylaws to Render Board Member Term Limits to 4-5 Years.

Mr. Hanley moved to accept the resolution that the adapted By Laws will read:

Except for the initial Board of Directors, each director shall hold office unless otherwise removed from office in accordance with these bylaws for at least two year(s) and not more than five years and until a successor director has been designated and qualified. Terms for the initial Board of Directors shall be half of the seats for a term of 1 year(s).

Suzanne Larsen seconded.

Motion carried unanimously 4-0

h. Approval of Revised Internal Fiscal control Policy & Procedure

ACTION TABLED UNTIL JUNE

i. Approval of NCLB Policy

Mr. Ruiz de Velasco moved to approve this policy pending legal review.

Ms. Larsen seconded.

Motion carried unanimously 4-0

i. Approval of Grievance Policy

Mr. Ruiz de Velasco moved to approve this policy which has received legal review.

Mr. Hanley seconded.

Motion carried unanimously 4-0

j. Approval of Incoming Principal Engagement as Contract for May to June 2012

The board agreed this item had been already handled and that the board did not have to take action but should be informed.

Ms. Larsen will send copy of final contract to Board members and Director.

- k. Change of Special Ed Position from .3 to .4 for 2012-2013 **ACTION TABLED UNTIL JUNE**
Review of SPED Vendor and Issuance of RFP or RFQ for SPED Vendor

- l. Approval of Records and Destruction Policy
Mr. Hanley moved to approve with board edits pending legal review
Mr. Ruiz de Velasco seconded. **Motion carried unanimously 4-0**

- i. Approval of Whistleblower Policy
Mr. Hanley moved to approve with board edits pending legal review
Ms. Larsen seconded. **Motion carried unanimously 4-0**
Ms. Larsen pointed out that it was important to ensure the Whistleblower Policy align with the Grievance Policy and that both be sent to legal council so they could ensure full alignment.

- m. Approval of Signed Protected Prayer Certification
Mr. Hanley moved to approve with board edits pending legal review
Ms. Larsen seconded. **Motion carried unanimously 4-0**

- n. Board Professional Development Upcoming to Be Scheduled **ACTION TABLED UNTIL JUNE**

- o. Adoption of Professional Governance Standards for the Charter School Board as adapted from CSBA Standards for School Boards. **A CTION TABLED UNTIL JUNE**

5. Adjournment

- Ms. Larsen moved to adjourn the meeting at 10:05pm.
Mr. Hanley seconded. **Motion carried unanimously 4-0**