

Community School for Creative Education Governing Board Agenda

Governing Board Meeting Minutes Wednesday April 27, 2011 7:00 P.M. – 8:45 P.M. Arise High School 3301 E. 12th Suite 205, Oakland (above Citibank)

Geraldine McGrath, Chair
Robin Evitts, CFO
Jim Hollis
John Lundell, Secretary

Lynne Newton
Michele Meyer
Jorge Ruiz de Velasco
Cindy Wong

To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards are located at the entrance to the meeting room and should be turned in to the Secretary of the Board.

***Note:** The President may limit each speaker to three minutes and/or set a limit of twenty minutes for all speakers on any one subject. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on that item may occur. The projected timeline is a projection only, not a limitation on the length of any agenda item, and may be revised at the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed to a majority of the Governing Board less than 72 hours prior to that meeting are available for public inspection at the Community School for Creative Education (CSCE) campus during normal business hours. The CSCE Governing Board will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Secretary of the Board at least 48 hours before the meeting.*

AGENDA

ORDER OF BUSINESS

1. CALL TO ORDER

1.1 Roll Call

7:09PM

Michele Meyer present in room

Jim Hollis present in room

Robin Evitts present in room

Geraldine McGrath present in room

John Lundell present in room

Cindy Wong present in room

The teleconference number was not working so Ms. Newton and Mr. Ruiz de Velasco were unable to attend.

1.2 Verse

The healthy social life is found

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*When in the mirror of each human being
The whole community finds its reflection,
And when in the community
The virtue of each one is living.*

*La vida socialmente saludable es encontrada
Cuando en el espejo de cada ser humano
La comunidad entera se encuentra reflejada
Y en la comunidad la virtud de cada uno esta viviendo*

*尋找到健康之社交生活,
就是當每個人對著鏡子
能從整個社區的影像中找到自己的反映,
這樣在社區內每人都能活出精彩。*

2. Approval of Agenda and Board Minutes

4.3.1

Mr. Hollis moves to remove 4.3.1 from the agenda and move it to the May meeting

Ms. Meyer seconds

Vote:

Mr. Hollis aye

Ms. Meyer aye

Ms. Evitts aye

Mr. Lundell aye

Ms. McGrath aye

Ms. Wong aye

The motion passes.

Mr. Hollis moves to approve minutes from the April 13th 2011 meeting

Ms. Meyer seconds

Vote:

Mr. Hollis aye

Ms. Meyer aye

Ms. Evitts aye

Mr. Lundell aye

Ms. McGrath aye

Ms. Wong aye

The motion passes.

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3. PUBLIC COMMENT: *Limited to 3 minutes per person (or as established by the Board Chair), up to a total of 24 minutes, but there is no limit on the number of members of the public who may speak. At a special board meeting there will be no public comment on matters not on the agenda.*

3.1 Public comment regarding matters on the agenda

No public comment

3.2 Public comment regarding matters NOT on the agenda

No public comment

4. ITEMS FOR BOARD DISCUSSION AND APPROVAL

4.1 Review of school site options and response to OUSD Prop 39 offer

4.1.1 Recap

Ms. McGrath recaps the process and history of the school site search. We have not heard back on the Alice St. and Clinton park locations. The 12th St location is not affordable. We acknowledge that it will be difficult for families to travel to the Howard location. We looked at parent survey to understand our families concerns. While we set up for accepting the Howard offer, we also went to see if we can reduce the cost 12th St. location but were not successful. We now have the acceptance letter from the Minney firm.

Discussion on the acceptance letter provided by the Minney firm.

4.1.2 Recommendation

Resolution:

Whereas, the Board has considered the input from prospective CSCE parents; and

Whereas, the Board has reviewed the OUSD Prop 39 offer (the “**Offer**”) and explored alternative sites

Therefore be it:

Resolved, that given CSCE’s projected revenues; it is the best interest of CSCE to accept the Offer.

Resolved further, that proposed letter in response to the Offer is approved substantially in the form reviewed with the Board.

Resolved further, that the Board hereby authorizes and Ms. McGrath, Ms. Evitts, and Dr. Oberman, President to take all reasonable and necessary actions to accept the Offer, including, but not limited to, executing the final acceptance letter in consultation with counsel.

Mr. Hollis moves to accept the resolution

Ms. Wong seconds

Vote:

Mr. Hollis aye

Ms. Meyer aye

Ms. Evitts aye

Mr. Lundell aye

Ms. McGrath aye

Ms. Wong aye

The resolution passes.

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4.1.3 Review response to OUSD

4.2 Monthly Consultant Report

Dr. Oberman arrived to present the Consultant's Report.

Ms. McGrath asked that each board member look at the report and recommend what other items we would like to have in the report. Ms. McGrath also asked for an update on funding. On the project plan, Ms. McGrath pointed out that the percentage complete does not match the numbers given in the report.

Discussion on the project plan, how will we track what is happening. Ms. McGrath suggests the board meets to talk through the project plan on the 14th of May.

The goal on the 14th of May would be to have a plan that everyone can go forward with. We also need a board liaison for each group of tasks. There are some different grain sizes in the task list and we need to bring them all to the same level. We need to reach to a same level for each plan. The goal is to nail down the project plan on the 14th and that will be the plan going forward. We will only need to update content and status in the plan afterwards.

4.3 Approval of revisions to "Admissions" section of Charter

Moved to the May board meeting.

4.4 Nominating Committee report and recommendations for new Board member

Ms. Wong reports from the nominating committee to recommend Peter Handley.

Peter is currently executive director of the American Center for School Choice, a nonprofit organization dedicated to bringing school choice to the center of the political spectrum and focusing on equity for all families. Prior to joining the Center, he founded the Oakland Charter School Collaborative for the California Charter Schools Association. Peter is also a three-time elected school board member in the San Mateo Union High School District, serving twice as board president. His career has included management positions with The Economist Group of London, Hewlett-Packard, Syntex, and the U.S. Foreign Service.

Resolution:

Resolved, that Peter Hanley is hereby elected to the Board of Directors of CSCE to the fill the vacancy left by the resignation of Dr. Karimah Adisa Thomas.

Resolved further, that the Nominating Committee is to notify Mr. Hanley of his appointment and is to provide the Secretary with Mr. Hanley's summary biography for posting on the CSCE website.

Ms. Evitts moves to accept the resolution

Ms. Meyer seconds

Vote:

Mr. Hollis aye

Ms. Meyer aye

Ms. Evitts aye

Mr. Lundell aye

Ms. McGrath aye

Ms. Wong aye

The resolution passes.

4.5 Appointment of Ms. Meyer to Nominating Committee

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Resolution:

Resolved, Michele Meyer is hereby appointed a member of the nominating and governance committee.

Ms. Evitts moves to accept the resolution

Mr. Hollis seconds

Vote:

Mr. Hollis aye

Ms. Meyer abstains

Ms. Evitts aye

Mr. Lundell aye

Ms. McGrath aye

Ms. Wong aye

The resolution passes.

4.6 Clarification of effective date of Finance Committee

Resolution:

Resolved, that the Board hereby wishes to clarify that the finance committee created at the February 23, 2011 meeting of the Board shall be effective as of the day that CSCE opens.

Mr Hollis moves to accept the resolution

Ms. Evitts seconds

Vote:

Mr. Hollis aye

Ms. Meyer aye

Ms. Evitts aye

Mr. Lundell aye

Ms. McGrath aye

Ms. Wong aye

The resolution passes.

5. BOARD MEMBER COMMENTS ON ITEMS NOT ON AGENDA: *Board members may make a brief announcement (including recognitions) or make a brief report on his or her own activities*

Mr. Hollis: We need to have a plan for transportation; for parents and students for emergency or day to day.

Ms. Wong discussed the possibility of using a van.

General discussion on how the board can interact with the public.

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Mr. Hollis went to the proposed Howard location. The campus is beautiful. There is a church across the street may have ties to OCO.

6. VERSE

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When in the mirror of each human being
The whole community finds its reflection,
And when in the community
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*尋找到健康之社交生活,
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7. MEETING ADJOURNMENT

Ms. Evitts moves to adjourn
Ms. Meyer seconds

Vote:

Mr. Hollis aye

Ms. Meyer aye

Ms. Evitts aye

Mr. Lundell aye

Ms. McGrath aye

Ms. Wong aye

The motion passes.

Adjourn at 8:08 PM